

Goshen County Republican Party

*BY-LAWS, RULES, AND REGULATIONS OF THE REPUBLICAN PARTY
OF THE COUNTY OF GOSHEN, STATE OF WYOMING*

ARTICLE I: THE REPUBLICAN PARTY

Membership: The Republican Party of Goshen County, State of Wyoming, shall be composed of all persons registered as Republicans to vote in Goshen County.

ARTICLE II: GOVERNANCE

The Goshen County Convention of the Republican Party, when assembled, shall be the governing body of the Party and at all other times such governance shall be vested in the County Central Committee of the Republican Party.

ARTICLE III: PROCEDURE AND DEFINITION

- 1) All meetings and conventions within the purview hereof shall be governed by the most recent edition of *Robert's Rules of Order, Revised*.
- 2) As provided by Robert's Rules of Order at least two (2) tellers shall be appointed by the County Chairman for all forms of voting herein requiring a count of individual votes.
- 3) Unless otherwise herein provided, the use of the masculine shall be deemed to include the feminine gender.

ARTICLE IV: GOSHEN COUNTY CENTRAL COMMITTEE

- 1) **MEMBERSHIP:**
 - a) The Republican Central Committee of Goshen County, State of Wyoming, shall consist of the duly elected Republican Precinct Committeemen, Committeewomen and elected officers within the County and their successors. Elected Precinct Committeemen and Committeewomen shall hold office for a term of two (2) years beginning the first Monday of January following election to the office. Each precinct shall elect one committeeman and one committeewoman for each 250 votes or major fraction thereof cast for the Republican candidate for US Representative in

the last general election but provided no precinct shall be entitled to less than one Precinct Committeeman and one Precinct Committeewoman.

- b) Precinct Committeemen and Committeewomen shall be electors registered in the party and resident in the precinct.
 - c) If a precinct Boundary line is changed for any reason, the County Commissioners shall determine the number of Precinct Committeemen and Committeewomen to which the affected precinct is entitled.
 - d) All County Central Committee members in office on the date that Notice of the County Central Committee meeting is published, as provided in Article IV, paragraph 3, herein, shall be allowed to vote at said meeting.
- 2) **MEETINGS:** The County Central Committee shall meet:
- a) Within thirty (30) days after the Precinct Committeemen and Precinct Committeewomen of the Republican Party shall have been certified elected by the County Canvassing Board following each primary election for purposes of organizing the County Central Committee.
 - b) During the last fifteen (15) days of March of each odd numbered year for the purpose of electing the County Chairman and vice-chairman, one (1) State Committeeman and one (1) State Committeewoman, and other offices as provided by the County Party By-Laws. The election of officers shall be by secret ballot and the number of votes cast for each candidate announced.
 - c) In the event of a declared Federal or State Emergency, all meetings and conventions may be conducted via electronic means in which all participants can simultaneously hear each other and have the opportunity for recognition similar to a regular in-person meeting. Any requirements for ballot votes may be waived, votes may be conducted via email vote or other electronic means as determined by the meeting. Other allowances for electronic meetings may be allowed elsewhere in these rules. Any conflicting language in the rules shall defer to this rule.
 - d) The County Executive Committee may decide that any meeting of the County Central Committee may be held by video or telephone conference in the event of a declared county or state emergency. County Central Committee meetings may permit member attendance by video or telephone conference for reasons of distance, disability, or weather.

- 3) **NOTICE OF MEETING:** The County Chairman shall publish a Notice of all meetings of the County Central Committee in the official county newspaper, being of general county circulation, not less than two (2) days prior to a meeting. Notice of all meetings shall be mailed (postal service or electronic) to each member of the County Central Committee not less than five (5) days prior to a meeting. The County Chairman shall also deposit Notice of the March meeting of each odd numbered year in the office of the County Clerk not less than ten (10) days before this meeting.
- 4) **POWERS:** The County Central Committee shall exercise those powers conferred upon it by law, state, and county bylaws. The County Central Committee is empowered to determine policy, make rules, settle disputes, and perform all functions necessary to further and protect the interests of the Goshen County Republican Party as determined by the delegates seated at the County Convention, or as determined by the party platform, or by the members of the Goshen County Central Committee whenever the Convention is not in session.
- 5) **CONDUCT OF CENTRAL COMMITTEE MEETINGS:**
- a) **Presiding Officer:** The County Chairman shall preside over all meetings of the County Central Committee. If two consecutive tie votes on a question occur the Chairman shall vote to break the tie. If, however, the County Chairman has been duly elected as a member of the County Central Committee, he shall also have a vote on all questions to come before the meeting.
 - b) **Quorum:** Those members of the County Central Committee attending either in person or by proxy, a properly called meeting of the County Central Committee shall constitute a quorum and be entitled to vote on the issues before the meeting.
 - c) **Proxy Votes:** Proxy votes shall be allowed at a meeting of the County Central Committee. A person holding a proxy for an absent Precinct Committeeman or Precinct Committeewoman must be a resident of the same precinct as the member he represents. No person shall be allowed to vote more than two (2) proxies. A signed proxy shall be deemed valid if delivered to the Chairman or the Secretary electronically and/or in person and the sender can be clearly identified as a qualified voting member of the body.

d) Procedure: All County Central Committee meetings shall be governed by the most recent edition of *Robert's Rules of Order Revised* as provided in Article III, paragraph 1, herein.

- 6) **VOTING:** Only properly elected, selected or appointed and ratified Precinct Committeemen and Precinct Committeewomen and elected officers shall be entitled to vote at Central Committee meetings. All County Central Committee members in office on the date the notice of a County Central Committee meeting is published shall be allowed to vote at the meeting. In the event an elected officer is also a Precinct Committeeman or Precinct Committeewoman, he shall be entitled to vote as a Precinct Committeeman or Precinct Committeewoman, but may only cast one (1) vote.

ARTICLE V: GOSHEN COUNTY CENTRAL COMMITTEE OFFICERS

- 1) **OFFICERS:** The Officers of the Goshen County Central Committee shall consist of the County Chairman, Vice-Chairman, Secretary and Treasurer. If two consecutive tie votes on a question occur, the County Chairman shall vote to break the tie.
- 2) **TERM OF OFFICE:** The County Chairman and Vice-Chairman shall be elected by the County Central Committee at its March meeting in the odd numbered years to serve for a term of two (2) years. The County Secretary and the County Treasurer shall be appointed by the County Chairman and shall serve for a like term.
- 3) **ELIGIBILITY:** None of the foregoing officers need be members of the County Central Committee, but each must be a resident of the County and be an elector registered in the Republican Party.
- 4) **OTHER OFFICERS:** The County Central Committee may provide for the selection of such other officers as it deems advisable.
- 5) **DUTIES OF OFFICERS:**
 - a) County Chairman: In addition to the duties with which he is by statute and otherwise herein charged, the County Chairman shall be the chief executive officer of the Republican Party in Goshen County. He shall preside over all meetings of the County Executive Committee, County Convention, and the County Central Committee. When presiding over the County Executive Committee, County Convention, and County Central Committee, and two consecutive tie votes on a question occur the County Chairman shall vote to break the tie whether or not he is a delegate to the County Convention or a

member of the County Central Committee. He shall effectuate the several policies determined by said committees. In the event of an emergency, he shall determine a course of action, which shall be referred to the Executive Committee for ratification as soon thereafter as conveniently may be. He shall have the general powers of administration customarily vested in the office of Chairman, not inconsistent with the provisions of these By-Laws.

- b) Vice-Chairman: The Vice-chairman shall assist the County Chairman in the duties as may be assigned to him by the County Chairman. He shall perform the duties and exercise the powers of the County Chairman during the County Chairman's absence or disability.
 - c) Secretary: The Secretary shall keep the minutes of all meetings of the County Central Committee and County Convention, and the County Executive Committee. He shall serve on the Credentials Committee.
 - d) Treasurer: The Treasurer shall receive all monies of the Goshen County Republican Party and shall disburse same as authorized by the County Chairman. Either the County Chairman or Treasurer may disburse monies as duly authorized.
- 6) **COUNTY COMMITTEES:**
- a) The Goshen County Central Committee may select sub-committees as it from time to time may determine as proper, and it may delegate any of its powers to such subcommittees.
 - b) The County Executive Committee shall consist of the elected and appointed officers of the County Central Committee and other persons as provided by the bylaws. Such appointment(s) shall be put before the next meeting of the County Central Committee for ratification.

ARTICLE VI: GOSHEN COUNTY STATE COMMITTEEMAN AND COMMITTEEWOMAN

- 1) **NUMBER:** Goshen County shall have a duly elected Republican State Committeeman and a State Committeewoman.
- 2) **TERM OF OFFICE:** The County Central Committee shall, at its March meeting in the odd numbered years, elect a State Committeeman and a State Committeewoman for a term of two (2) years.
- 3) **ELIGIBILITY:** Neither the State Committeeman nor the State Committeewoman need be elected members of the County Central Committee, but each must be a resident of the County and be an elector registered in the Republican Party.

- 4) **DUTIES OF STATE COMMITTEEMAN AND STATE COMMITTEEWOMAN:**
 - a) In addition to the duties with which they are by statute and state party by-laws charged, the State Committeeman and State Committeewoman shall support the rules and regulations of the State Central Committee.
 - b) The State Committeeman and State Committeewoman are hereby charged to support resolutions approved by the Goshen County Central Committee.

ARTICLE VII: GOSHEN COUNTY EXECUTIVE COMMITTEE

- 1) **MEMBERS:** The Goshen County Central Committee shall have an Executive Committee. The County Executive Committee shall consist of the elected and appointed officers of the Central Committee. Only Executive Committee members who have been elected by the County Central Committee shall have voting privileges. The County Executive Committee may also include up to eight (8) At-Large Members appointed by the County Executive Committee. At-Large Members shall be non-voting members. County Executive Committee Members may be invited to attend meetings by telephone or by a video conferencing platform. County Executive Committee Members cannot, however, participate by email, text message or social media stream.
- 2) **MEETINGS:** The County Chairman shall call meetings of the County Executive Committee. He shall preside over said meetings and shall vote in case of a tie.
- 3) **POWERS:** The County Executive Committee shall have the following powers:
 - a) To call meetings of the County Central Committee as provided in Article IV, paragraph 3, herein.
 - b) To fill vacancies in the offices of Precinct Committeemen and Committeewomen as provided in Article VIII, paragraph 1, herein.
 - c) To ratify actions taken by the County Chairman in conjunction with the provisions of Article IV, paragraph 4 herein.
 - d) To determine the County Convention Delegate Apportionment as provided in Article X, paragraph 7, herein.
 - e) To further the interests of the Republican Party in Goshen County in any manner authorized by law and consistent with the provisions of these By-Laws.
 - f) to confirm vacancy appointments made by the County Chairman.
 - g) The County Executive Committee can overrule the County Chairman by a majority vote with a quorum present.

ARTICLE VIII: VACANCIES

Vacancies in any of the offices or positions herein provided shall occur by death, resignation, expiration of term, inability to act, or removal from the political subdivision represented. Vacancies in the various offices shall be filled until the next regular election as follows:

- 1) **COUNTY CENTRAL COMMITTEE:** A vacancy in the office of a County Central Committee member shall be filled by the County Executive Committee which shall appoint a registered Republican elector residing in the precinct in which the vacancy exists.
- 2) **COUNTY CHAIRMAN:** A vacancy in the office of County Chairman shall be filled by the Vice-Chairman.
- 3) **VICE-CHAIRMAN:** A vacancy in the office of Vice-Chairman shall be filled by the County Central Committee by election within 120 days of such vacancy.
- 4) **SECRETARY OR TREASURER:** A vacancy in the office of Secretary or Treasurer shall be filled by appointment by the County Chairman within 120 days of such vacancy.
- 5) **STATE COMMITTEEMAN OR COMMITTEEWOMAN:** A vacancy in the office of State Committeeman or Committeewoman occurring by death, resignation, or removal of residence from the County shall be filled by election by the County Central Committee within thirty (30) days of such vacancy.

ARTICLE IX: GOSHEN COUNTY PRECINCT CAUCUSES

- 1) **ELIGIBILITY:** All registered Republicans who have resided within the precinct at least ten (10) days and who were registered Republicans prior to the date of the call of the Precinct Caucus shall be entitled to participate and vote at the Precinct Caucus. Proof of such residence and registration shall be either by the most recent available County Clerks' voter list or by the signing of a sworn statement.

- 2) **MEETINGS:** The Goshen County Republican Party shall hold Precinct Caucuses not more than twenty-five (25) days and not less than ten (10) days prior to the County Convention. Each Precinct Caucus shall be held on a date, time and specified place within the County as directed by the County Chairman.
- 3) **NOTICE OF MEETING:** The County Chairman shall publish a Notice of the date, time, and specified place within the County of each Precinct Caucus, in the official county newspaper, being of general county circulation not less than ten (10) days prior to such Precinct Caucuses. The calls for Precinct Caucuses may be combined in a single notice.
- 4) **CONDUCT OF PRECINCT CAUCUSES:**
- a) **Presiding Officer:** Either a Precinct Committeeman or Precinct Committeewoman in attendance at the Precinct Caucus shall be elected Caucus Chairman. In the event there is neither a Precinct Committeeman nor a Precinct Committeewoman in attendance at the Precinct Caucus; then those assembled and qualified to vote shall elect, from among their number, a person who shall serve as Caucus Chairman.
 - b) **Quorum:** Those eligible precinct residents attending a regularly called Precinct Caucus shall constitute a quorum.
 - c) **Proxy Votes:** Vote by Proxy at Precinct Caucuses shall neither be allowed nor recognized.
 - d) **Procedure:** The Caucus Chairman shall conduct the Precinct Caucus. He shall take nominations from the floor of registered Republicans residing within the precinct for the number of delegates and alternates to which such precinct is entitled. The election of Delegates and Alternates shall be by secret ballot, if desired, by anyone in attendance at the Precinct Caucus.
 - e) **Certification of Delegates and Alternates to County Convention:** The Caucus Chairman shall, within the next five (5) succeeding days, certify in writing and deliver to the County Chairman the names of those elected as Delegates and Alternates to the County Convention from the precinct.
 - f) **If for any reason:**
 - (i) a Precinct Caucus is not held, and Precinct Delegates and Alternates are not duly elected as prescribed above; or,
 - (ii) the Caucus Chairman fails to certify the names of those Precinct Delegates and Alternates elected; or,

- (iii) the Caucus Chairman fails to deliver the certified names of those elected to the County Chairman,

The County Chairman, with approval of the majority of the County Executive Committee, is authorized to appoint the prescribed number of Delegates from the precinct(s) to the County Convention.

ARTICLE X: GOSHEN COUNTY CONVENTION

- 1) **MEMBERSHIP:** Delegates to the county Convention shall be the members of the County Central Committee and those chosen by caucuses of the Precincts within Goshen County. The names of such Delegates shall be certified in writing by the Caucus Chairman of each Precinct Caucus to the County Chairman within the next five (5) days succeeding the Precinct Caucus. All County Convention Delegates and Alternates shall, at the time of the Convention, be residents of the Precinct they represent. If the prescribed number of Delegates is not duly elected by Precinct Caucuses for any specific Precinct, the County Chairman with majority approval of the County Executive Committee is authorized to appoint the prescribed number of delegates from the Precinct(s) to the County Convention.
- 2) **APPORTIONMENT OF PRECINCT DELEGATES TO COUNTY CONVENTION:** The County Executive Committee shall designate the overall number of delegates and an equal number of alternates to be elected to the County Convention. The delegates to which each precinct shall be entitled at the county convention shall be determined, as nearly as possible, in proportion to the total votes cast in each Precinct for all Republican candidates for the office of House of Representatives of the United States in the last preceding general election; provided, however, that no Precinct shall be represented by less than two (2) delegates. The number of delegates to be elected at each Precinct Caucus shall be stated in the published call of the Precinct Caucus.
- 3) **MEETING:** The County Convention of the Goshen County Republican Party shall be held during the month of March of each even numbered year. In the event of a declared Federal or State Emergency, all meetings and conventions may be conducted via electronic means in which all participants can simultaneously hear each other and have the opportunity for recognition similar to a regular in-person meeting. Any requirements for ballot votes may

be waived; votes may be conducted via mail vote or other electronic means as determined by the meeting. Other allowances for electronic meetings may be allowed elsewhere in these rules. Any conflicting language in the rules shall defer to this rule. Proviso: This bylaw provision shall take effect immediately upon its adoption and be retroactive to all Local, County and State meetings held in 2019.

- 4) **NOTICE OF MEETING:** Notice of the County Convention shall be mailed to all delegates not less than five (5) days prior to the Convention and shall be published in the official county newspaper, being of general county circulation, not less than two (2) days prior to the Convention.
- 5) **POWERS:** The County Convention for Goshen County shall have the power:
 - a) To amend the By-Laws, Rules and Regulations of the county party as provided for an Article XI,
 - b) To elect the delegates and alternates to the State Convention and determine the priority in which alternates shall serve,
 - c) To elect the Delegate or Alternate to the Republican National Convention,
 - d) To conduct such other party business as may come before the County Convention.
- 6) **CONDUCT OF COUNTY CONVENTION:**
 - a) **Presiding Officer:** The County Chairman duly elected by the County Central Committee, his successor, or his designee, shall serve as Chairman of the County Convention. If two consecutive tie votes on a question occur, the County Chairman shall vote to break the tie. If, however, the County Chairman has been duly elected as a delegate at the Precinct Caucus in his Precinct, he shall also have a vote on all matters at the Convention.
 - b) **Quorum:** Those delegates attending a duly called County Convention shall constitute a quorum.
 - c) **Proxy Votes:** Vote by proxy at County Convention shall neither be allowed nor recognized.
 - d) **Procedure:** The unit rule method of voting shall not be adopted by any Precinct delegation. All County Conventions shall be governed by Robert's Rules of Order as provided in Article III, paragraph 1, herein.
 - e) **Committees:** The following Committees shall act at the County Convention: Credentials; By-Laws; Platform; Resolutions; and Nominating. The powers

and duties of such Committees shall be those customarily performed thereby and as herein provided.

- i) **Credentials:** The Credentials Committee shall consist of the County Secretary and such other members as the County Chairman shall appoint. The Committee shall be responsible for examining credentials of all delegates to the County Convention.
- ii) **By-Laws:** The By-Laws Committee shall consist of such members as the County Chairman shall appoint. The committee shall receive written By-Law revision to be coordinated and presented to the County Convention. Nothing herein, however, shall preclude any delegate from submitting additional By-Law revisions from the floor, in writing, at the County Convention.
- iii) **Platform:** The Platform Committee shall consist of members appointed by the County Chairman from delegates to the County Convention. The committee shall meet at least one (1) week prior to the County Convention to draft Platform Proposals and to receive Platform suggestions from the Precinct Caucuses to be coordinated and presented to the County Convention. However, nothing shall preclude any delegate from submitting additional Platform Proposals from the floor, in writing, at the County Convention.
- iv) **Resolutions:** The Resolutions Committee shall consist of members appointed by the County Chairman from delegates to the County Convention. The committee shall meet at least one (1) week prior to the County Convention to draft Resolutions and to receive written Resolutions from the Precinct Caucuses to be coordinated and presented to the County Convention. However, nothing shall preclude any delegate from submitting additional Resolutions from the floor, in writing, at the County Convention.
- v) **Nominating:** The Nominating Committee shall consist of such members as the County Chairman shall appoint. The Committee shall receive all nominations to be coordinated and presented to the County Convention. Nothing herein, however, shall preclude any delegate from submitting additional qualified nominations from the floor at the County Convention.

- vi) The County Chairman may appoint other committees as he deems necessary.
- f) Order of Business:
 - i) The Order of Business in the Goshen County Republican Convention shall be as follows:
 - (1) Call to order by the County Chairman
 - (2) Report of the Credentials Committee
 - (3) Report of the By-Laws Committee
 - (4) Report of the Platform Committee
 - (5) Report of the Resolutions Committee
 - (6) Report of the Nominations Committee
 - (7) Nominations from the floor
 - (8) Elections: Selection of delegates and alternates to the Wyoming Republican State Convention
 - (9) Elections: Selection of the delegate and/or alternate to the Republican National Convention – when entitled
 - (10) Other Business
 - (11) Adjournment
 - ii) Such Order of Business may be changed by a majority vote of the County Convention.
- g) Roll Call Votes: A Roll Call Vote (“Yeas” and “Nays”) upon any question presented to the Convention may be ordered by the Chairman of such Convention or can be compelled by a majority vote of the delegates elected to such convention. However, a request for a Roll Call Vote must be sought before the question is first voted upon. The preceding sentence in no way interferes with the right of a delegate to request a Standing Vote on a question presented to the Convention.

ARTICLE XI: AMENDMENTS

These By-Laws, Rules and Regulations may be revoked, amended, or added to only by a majority vote of the delegates elected and in attendance at the County Convention or their alternates. Such action shall be certified by the County Chairman and Secretary of the Goshen County Central Committee.

Article XII: COUNTY SHARES

- 1) County shares are a mandatory payment to the State Party biennially to defer the costs of operations including data production, informational support, networking, and other work produced by the State Party in support of County Party function and activity. County parties that intentionally fail to pay, as determined by the State Executive Committee, at least half of their County Shares, by mid-term will negate a county party from receiving the products, services, and support produced by the State Party for the duration of the following biennium or until all past shares are paid in full. Delegates to the State Convention will be reduced in proportion to the percentage of shares unpaid.
- 2) County shares are calculated as a baseline of \$1,000 per county plus a prorated amount of the Biennial Operational Budget based upon the percentage of Republican votes in each county in the U.S. Congressional Representative election cycle.

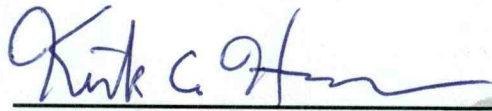
RATIFICATION:

These By-Laws, upon adoption by a majority vote of the Delegates elected to the Republican County Convention, shall repeal and replace all By-laws that preceded them and shall be binding upon adjournment of the convention at which they are adopted.

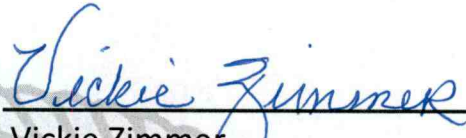
CERTIFICATION:

We do hereby certify that we are respectively the County Chairman and County Secretary of the Goshen County Republican Party Central Committee, State of Wyoming. That the foregoing is a true and correct copy of the By-Laws, Rules, and Regulations of Goshen County and of the Republican Party, State of Wyoming, unanimously adopted at duly called and constituted Republican County Convention of Goshen County held in Torrington, Wyoming on the 19th day of March 2022.

ATTEST:



Kirk C. Haas
Chairman



Vickie Zimmer
County Republican Party Secretary

